



**hentons**

**Audit Senior**

Candidate Brief

# About Hentons

At Hentons we have over 40 years of experience and pride ourselves on understanding our clients, their businesses, and the issues they face no matter how big or small.

We are a multi award winning, top 100 National Chartered Accountancy & Business Advisory firm with national expertise, but our local knowledge means we can offer a bespoke, personalised service tailored to our client's needs.

Our national presence is underpinned by our strong Yorkshire roots. We have seven UK offices in Leeds, Sheffield, Doncaster, York, Hertford, London & Thirsk. Each of our offices offer a full range of business and advisory services.

Our clients' needs are the focus of everything we do and we know each client is unique and special with a range of different opportunities and challenges.



## Key Information

- Ranked in the top '50+50 Accountancy Firms' by Accountancy Age
- Team of 150 & growing
- Partner/Leadership Team of 16
- Head Office in Leeds
- 6 other UK offices from Yorkshire to Central London
- Fee income of c£12m

## Accreditations



# Our why

Our clients' success is all that matters.

Through exceptional service, proactivity, and the strength of our people, we will find the best solution.

Combining the benefits of local and national connections, we will seek out new opportunities.

Taking a personal approach to every client, we will be there to listen, respond, and deliver, whenever you need us.



# About the role

## Role profile

**Job Title:** Audit & Accounts Senior  
**Department:** Audit & Accounts  
**Location:** Hertford  
**Reports to:** Partner & Manager  
**Term:** Permanent  
**Salary:** DoE

## Duties and responsibilities

- Preparation of financial statements using FRS105, FRS102, FRS102 section 1a and (occasionally) IFRS including group accounts
- Assist with planning, fieldwork and completion of audits using an electronic audit file system under the guidance of a manager/partner
- Supervision and development of junior staff including delegation/review
- Some on-site audits but mostly working from Hertford office
- Split between audit and accounts work is approx. 50/50
- Client portfolio is diverse with a broad mix of industries and company sizes, mostly SMEs with some non-small/more complex businesses
- Building and maintaining relationships with clients and their staff
- Preparation of draft Corporation tax computations
- Other ad hoc duties as directed by a manager





# About you



## Personal qualities

- Be able to develop and build relationships with clients both internal and external
- Demonstrates ambition & determination to support Partners in business development
- Have good communication skills
- Ability to work unsupervised and to deadlines

## Work experience requirements

- Have worked in an accountancy practice with several years of experience on audit assignments including planning and finalisation
- Experience of IFRS, Charity, GCA and group audits beneficial but not essential
- Part/Fully Qualified ACA or ACCA
- Good IT skills, mainly excel and word, with some experience with popular accounting software products (Sage, Xero, QuickBooks)
- Good organisational skills and attention to detail
- Professionalism, dependability and integrity combined with a co-operative attitude and a desire to fit into a hardworking but friendly team

# Our values

## Confidence

In ourselves and in the service we provide to our client. Our expert team will deliver exceptional solutions to help you succeed.

## Trust

The strongest partnerships are built on trust. We are open and candid in our advice, and reliable in our delivery.

## Dynamism

In exploring new opportunities for our clients, our approach to technology and new ways of working. We aren't scared to think about things differently.

## Connections

We are perfectly placed locally to build close and personal connections with clients. Every office is backed and strengthened by our national network.

## People

Every team member brings something special and unique to Hentons. We work together, championing each other and encouraging ambition.

# Our benefits

## Medicash Plan

We have teamed up with Medicash to provide a range of cash back towards everyday healthcare bills and a wide range of other wellbeing benefits

## Subsidised Gym Membership

Following the successful roll out of our Flexible Working Policy, we have continued our approach in promoting a healthy work life balance and therefore offer subsidised gym membership

## Death in Service (4x Salary)

In order to protect our staff should the worst ever happen we provide a death in service scheme. This scheme will pay out a lump sum to a nominated dependant.

## Buy and Sell Holidays

Whether staff would like additional annual leave for a special occasion or would prefer to use less of their entitlement, we now offer a buy and sell holiday scheme.

## Social Club

Each Hentons Office has its own Social Committee which organises funded/subsidised social events throughout the year both locally and nationally.

## Cycle to Work Scheme

Hentons is part of the 'CycleScheme', offering money towards bicycles at over 2000 retailers.

## Season Ticket Loan

Our offices are all near to public transport and we encourage staff to consider using a train or bus to get to work. Staff can apply for an interest-free loan to buy a season ticket on public transport, which is paid back out of monthly salaries.



# How to apply



## Candidates

To arrange an informal conversation about the role and Hentons or for further information, please contact:

[careers@hentons.com](mailto:careers@hentons.com)

To apply, please send a copy of your CV and a Covering Letter to:

[careers@hentons.com](mailto:careers@hentons.com)

## Recruitment Agencies

All queries, submissions and contact from Recruitment Agencies must be directed through our Human Resources Manager, using the following email:

[careers@hentons.com](mailto:careers@hentons.com)

## Frequently Asked Questions

For further information and FAQs on our recruitment processes, please visit the 'Working at Hentons' section of our website:

<https://www.hentons.com/about-us/working-at-hentons/>





**hentons**

[www.hentons.com](http://www.hentons.com)